

BELOW ARE EXCERPTS FROM ORDINANCE #9-18-92, PERTAINING TO
UTILITY BILLING PROCEDURES FOR THE CITY OF GUNTER, TEXAS

All residential applicants for water service shall deposit with the City, as guarantee of payment of utility bills:

SINGLE RESIDENCES:

1. \$100.00 in cash, personal check, or credit card, or
2. A letter from another utility authority stating the applicant has paid their utility bills on time for the previous twelve (12) months.

APARTMENT AND COMMERCIAL APPLICANTS:

All apartment and commercial applicants shall deposit with the city, as a guarantee of payment of utility bills, an amount equal to the highest estimated monthly utility bill as determined by the city based on comparable businesses of equivalent size located in the city.

Utility billing procedures, payments; late payments:

The bill rendered shall be the COMPLETE net amount due and payable to the department for all services. The charges are due and payable upon receipt of such bill and shall become delinquent after the tenth day of the month.

If bill is not paid, as of the 20th day of the month, a ten percent (10%) penalty shall be added to the bill.

If COMPLETE BILL IS NOT PAID BY THE END OF THE MONTH, SERVICE SHALL BE DISCONNECTED. A reconnect charge of twenty-five (\$25.00) will be collected before the service is restored. After hours reconnect will be thirty-five (\$35.00). There will be a deposit for reconnection of any meter which does not have a security deposit.

SERVICE TERMINATION PROCEDURES: If complete payment of amount due is not received, the City Secretary shall mail a notice of termination at least three (3) days after the payment date notifying of the following:

1. **Complete** amount to be paid.
2. The date of notice of termination.
3. The date of termination, which shall be at least five (5) days from the date of the notice of termination. (There will be a \$25 reconnect fee; \$35.00 after hours reconnect fee.)

Signature of Applicant: _____ date: _____